

Meeting Report

A meeting was held on June 17, 2007, 5-30pm, at the residence of Mr. M. H. Khan, president, Singhora High school at Kazipara, Mirpur, Dhaka.

Member presents:

From Singhora High School		From SpaandanB	
Name	Designation	Name	Designation
Md. Mozammel Hossain Khan	President	Masih ur Rahman	Country Director
Begum Fatima Chowdhury	Wife of Founder	Md. Mostafizur Rahman	Project Coordinator
Shafiqul Islam	Acting Head Teacher	From Cosultants	
Khandoker Deluar Hossain	Member	Ataur Rahamn	Assistant Engineer

Mr. M H Khan presided.

Agenda:

1. Formation of Construction committee
2. Opening & operation of Bank Account
3. Finalization of construction plans

Discussion and Decision:

Welcoming the members presents Mr. M H Khan explained the background of the school and the sacrifices made by his brother, Mr. A H Khan, the founder of the school. He said that Mr. A H Khan had a vision and for the education of the girls' of the area established the school. He died out of a heart attack, while visiting the school in 2003.

Mr. Masih ur Rahman said that Mr. Motaher, the son in law of the founder donated some fund for the construction of a library with logistics like books, furniture etc and a computer centre for the school through SpaandanB, an organization established in north America by Bangladeshi expatriates in USA and he is the Country Director of SpaandanB in Bangladesh to monitor the activities & projects executed in Bangladesh with the financial support of SpaandanB. He said that the fund for the school is yet to be received but he will arrange funds to start the works immediately before the rainy season.

Mr. Delawer informed that preliminary works for the construction of the library has been made and produced the drawing & estimate of the library prepared by Mr. Ataur Rahman. Total expenditure is estimated Tk. 7,00,000/= . The plan, layout and the others were discussed in detail and finalized. For the implementation of the project, the president of the school proposed the following construction committee:

Mr. Mozzammel Hoaasin Khan	President
Begum Fatima Chowdhury	Vice Present
Mr. Delower Hossain	Member
Mr. Safiqul Islam, Headmaster, Singhora School	Member
Mr. Nazmul Islam, Engineer	Member
Md. Mostafizur Rahman, SpaandanB	Member

It is decided that a separated bank Account will be opened in a scheduled Bank at Dhaka to be operated jointly Mr. M H Khan and Mr. Delower Hossain for the implementation of the projects. Mr. Rahman CD agreed to transfer TK.100000/= in the account when opened to start the work quickly.

The meeting ended with thanks from the president.